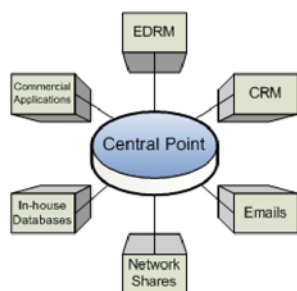


Always know where to find your organisation's data

Central Point is a web-based Information Asset Register - or for the technically minded, it is a meta-data repository application for all your organisation's information assets. It helps you to know more about the information your organisation holds - at any point in time - and use that information more efficiently and for better compliance.

Central Point can be integrated with existing systems, such as Document Management (DM), Electronic Records Management (ERM), EDRM, Customer Relationship Management (CRM), in-house applications, publication schemes, etc. to give a full overview of your organisation's data. Although the data kept within these systems can be accessed via Central Point, it does not replace any of them.



Operating at several levels, from Corporate to departmental, Central Point allows organisations to locate, manage and monitor their entire information asset register. It also helps users to manage sensitive data in a safe and secure environment; permission based, access is only given to those authorised.

i.file

document technology at work...

Central Point is written and developed by Sibilo UK Ltd.

SIBILO ::::

■ Features

- Electronic repository of information meta-data. Central Point manages each information repository's
 - location
 - owner
 - contact details
 - consent survey
 - security information
- Data Protection Information
- Data retention facilities
- Data Protection Act compliant
- Multi-role based system
- Complete control of permissions and user-groups
- Full and secure audit trail of actions taken
- Automatically generate Data Protection Notifications

■ Benefits

- Optimisation of administrative efficiency - Implementing Central Point will save significant time spent managing existing paper or electronic spreadsheet based systems.
- Central Point is a fully fledged Information Asset Register for organisations that don't yet have one in place.
- Always know where to find your organisation's documents, at the touch of a button.
 - No need for paper based notifications; have
- Central Point automate the procedure for you.
- Organisational restructuring and mergers are also made easier with Central Point!

With its clear and simple user interface, Central Point can be installed quickly and database administrators trained within a day. As it is a web based system Central Point can be delivered to users desktops using your corporate style intranet.